



Workforce Solutions

If you're still collecting payroll information manually or using a difficult tracking procedure, say goodbye to this tedious and tiresome task...and say hello to a Qquest workforce management system. Traditional timekeeping methods set the stage for calculation and data entry errors, as well as incorrect application of company policies. Mistakes are frequent and usually not discovered until after payroll has been disbursed, if ever at all. Additional time may then be spent on error correction and even legal disputes. The entire process is labor intensive, error prone and costly.

Let's discuss the right **solution** for your business...

Call us today
1.800.733.8839

Streamline! with error-free processing...

Qquest's workforce systems eliminate mistakes and time spent on the repetitive tasks associated with employee management. Never again spend time calculating vacation, sick, or compensation time accruals! Do away with time card preparation, collection, filing, and storage. From our basic time and attendance package to our complete workforce management system with human resource, payroll processing services, and job tracking capabilities, Qquest provides a one-stop solution that grows and evolves with your company's needs.



Qquest workforce solutions include:

- traditional desktop software systems,
- enterprise (client-server) systems,
- our incredibly easy-to-use, browser-based application (available through a hosted ASP or licensed implementation.)

Time & Attendance

Time & Attendance

The foundation of Qqest's workforce management solution is time and attendance. Employees simply swipe ID Badges through a wall-mounted clock, use a fingerprint scanner, or enter their time on a PC or hand-held device. The system tracks all accruals and exceptions such as tardiness, absenteeism, and abuse of break or meal periods. Think of the time and money you will save when you...

- Eliminate the need to calculate time cards
- Reduce employee grievances
- Increase the assurance of fairness
- Lower your tardiness rate
- Eliminate unauthorized hours
- Restrict unnecessary overtime
- Assign resources more effectively
- Reduce the time needed to schedule employees
- Never again spend time figuring vacation, sick or compensation time accruals

The system that works the way you work

Qqest's Workforce Systems are very versatile. A company (or several companies if using Multi-Company Support - see Additional Options) can use a wide variety of time clocks throughout the organization to accommodate different needs, yet still calculate payroll from the same software system.



E:T:C Model 100 Time & Attendance

Our basic Time & Attendance system tracks attendance, vacation, sick and compensation accruals, handles flex time and split shifts, and more!



E:T:C Model 100E

Our Enhanced Time & Attendance System allows for departmental transfers, shift differentials, and tip/gratuity tracking.



E:T:C Model 200

The Job Tracking & Costing System allows you to determine time and costs associated with any given job, department, employee, and quantity produced.



IntelliClock Series IQ500

The IQ500 is a sophisticated, feature rich system, with the ability to perform job tracking and costing functions. In addition, the IQ500 offers extended time tracking features such as break, meal buttons, and multiple pay rates.



IntelliClock Series IQ600 Biometric

Add an unobtrusive layer of security to your time and attendance system! Your employees use their fingerprints to clock in or out. No more Buddy Punching!

Qqest's workforce systems include a broad spectrum of software options that enhance the capabilities of our basic time and attendance package. Systems can include employee self service, gratuity tracking, departmental transfer monitoring, job costing, mobile time collection, and more. Qqest offers three systems to meet differing business needs: 1. TimeForce™ (browser-based system available through a hosted ASP or licensed implementation), 2. GoldSuite™ Desktop or Enterprise, and 3. WinETC for small business.

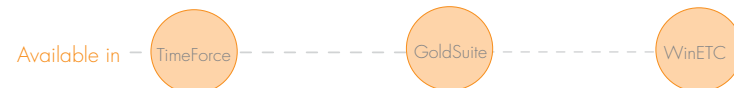
All of our systems are very quick to learn and use. Our easy navigation, on-line help and Quick Start Guides ensure that you get up and running quickly. One simple, powerful system eliminates so many of your payroll hassles, you'll wonder how you ever got by without it.

Time & Attendance



Qqest workforce system features

- Simple, easy-to-understand software
- Error checking system to evaluate time punches against shifts and pay policies
- Automatic time punch entries for approved absences
- Allows unlimited employees, pay policies, and shifts
- Employee self service (TimeForce™ only)
- Use and define as many schedules as you need
- Multiple overtime categories
- Time rounding based on settings you create
- Premium time and shift differentials (TimeForce™ only)
- User-defined, multiple holiday lists
- User security system restricts access
- Meal and break time reporting
- Handles flex time and split shifts
- Exports into many popular payroll programs



Job Tracking & Costing



Gain a better understanding of your costs, your labor, and perhaps most importantly, your bottom line! The Qqest Job Tracking Module is extremely flexible. From simple job tracking situations to extremely complex requirements (multiple jobs, tasks, schedules, departments, accounts, unit analysis), Qqest provides an affordable way to maximize your labor resources. A task database can be created and multiple tasks assigned to a job quickly, eliminating the need for repetitive data entry.

With this system, employees simply record job in/out entries via the clock keypad or optional bar code wand/gun. Off-site job tracking can be accomplished by entering job entries directly into the computer or by using our Pocket E:T:C (software module for portable, hand-held devices).

Job Tracking detects unauthorized job entries and offers unlimited in/out punches for a job or task. You will quickly be able to see the time and costs associated with any given job or task, department, employee, quantity produced, actual versus projected time and cost, and much more.

Start increasing your profitability by having the information you need to make solid business decisions!

Available in



Job Tracking & Costing

Job Tracking monitors what tasks your employees are involved in and measures the productivity associated with the task. Job Tracking then allows you to use this information to benchmark performance. Job tracking is critical to companies that are driven by tasks completed or quantities produced. The Job Tracking Module:

- Calculates time and labor dollars spent on each job or task
- Determines job or task profitability
- Schedules jobs and authorizes employee assignments
- Calculates per unit labor costs historically by customer, by employee, or by job
- Allows flexible data entry with optional barcode wand/gun

"With Qquest, time tracking is easy. Doing payroll is a breeze. There are no longer any questions about when each employee comes and goes – it keeps everyone honest. I wish more products could be this simple and effective."

— Cindy Batka
Wheels Manufacturing

"We purchased the Qquest Software System two years ago and have been more than satisfied. With 150 employees on payroll, the entire process (from clocking in and processing checks) is a snap! We can produce a variety of very accurate reports that are tailored to our needs. No need to worry about lost time cards, replacing ribbons, computing time to the minute, time card fraud, absenteeism – this system does it all. We recommend this system to any company interested in saving time and money by converting from a manual time method to a more fully automated and accurate system."

– Bahjat Kalandos,
San Diego Pallets, Inc.

Clock Options for Job Tracking:



E:TC 200



IntelliClock IQ500



IntelliClock IQ600



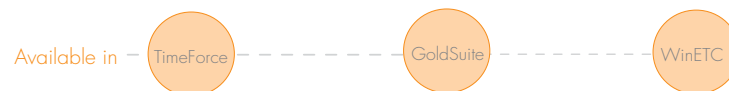
Dept & Tip Tracking

The answer to difficult time and attendance tracking problems

Our Department & Tip Tracking module is designed primarily for the hospitality and service industries. It offers additional capabilities to accommodate multiple pay rates and/or tips. This system is the answer to difficult and tedious time and attendance tracking issues where employees have numerous departments with multiple pay rates, shift differentials, or have additional income through tips. The system is very easy for your employees to use.

As your employees move from one department to another, there is often a need to make adjustments to their pay rate. Qqest provides a simple and accurate solution to this situation while eliminating the need for you to perform time-consuming, manual calculations.

The Qqest System allows employees to clock in to start the day, work in multiple departments throughout the day, and then clock out when their shift is over with no interaction from the employer. The employee simply uses his/her ID badge, keypad, or fingerprint (based on clock type) to enter all departmental transfers. The Qqest workforce management software does the rest!



Labor is the largest controllable operating expense at most service industry businesses. You can reduce this cost and cut back on administrative time with a workforce management system from Qquest.

- Track and calculate multiple pay rates for employees
- Track departmental transfers
- Employees enter tips right at the clock
- Track and calculate shift differentials

Tracking gratuity is easy...

The Qquest System is also the perfect solution for the complex task of tracking and reporting tips. Employees simply enter their tips using the keypad on the front of the clock. The information is available for management review on the computer or it can be printed out as a report. Tips are summarized on the time sheet and reflected in payroll.

"When we decided to open a second Auntie Anne's franchised location we recognized a need to improve our employee time tracking process. We researched a number of possible solutions and decided to implement the Qquest system. We now own three Auntie Anne's. We can complete our weekly timekeeping and payroll function for 50 employees in about half the time it took us to do 12 manually, and we don't make any costly calculation mistakes!"

*- Douglas R. Flaherty
Vice President,
Auntie Anne's*

"We have Qquest software and clocks installed in 18 hotels. One of the largest expenses of a hotel is labor. Using the Qquest time clocks, we have been able to implement a daily report of labor so we can monitor and control this cost. Qquest support staff has always been helpful."

*- Terrell Hodnett, Larry
Blumberg & Associates, Inc.*

Clock Options for Department & Tip Tracking:



E:T:C 100e



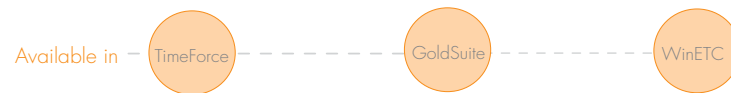
IntelliClock IQ500



IntelliClock IQ600

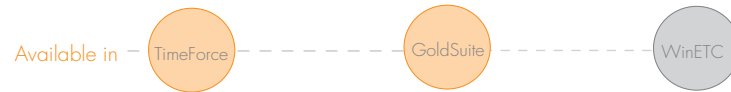
Time Clock Auto Poll & Process

Our Auto Poll & Process (AP&P) feature saves you valuable time by automatically performing many of the time and attendance functions for you. AP&P allows you to pre-select when you want to transfer data from your time clock and automatically downloads that data to your computer for processing. Neither you, nor your employees, need to remember to download or process data, nor do you even need to be there! You may schedule Auto Poll & Process to occur as often as necessary to meet your needs (minimum of 15 minute intervals between scheduled events).



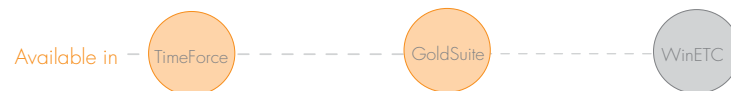
Net Clock — Using Your Computer to Clock In and Out

The Net Clock offers the added flexibility of allowing your employees to clock in or out on their PC, rather than a physical clock. No cards or ID badges are required. The Net Clock is easily accessed from your desktop and is very simple to use. Net Clock works exactly like an actual clock. The time is recorded from the server and the employee simply enters his/her punches using the computer's keyboard or by clicking on the keypad image with the computer's pointing device.



Multi-Company Support

Multi-Company Support allows more than one company to generate time and attendance data using the same software. Companies can either share the same Time Clock or use a different Time Clock for each company — whichever is most appropriate for your workplace. This option is ideal for medical and dental offices, attorneys, staffing agencies, and other organizations where two or more companies share the same facility, human resource, or billing departments.





System Requirements

System Requirements

TimeForce

TimeForce Licensed Implementation Requirements

(ASP implementation requirements differ from those listed below.)

- Client Computer (computer accesses TimeForce via a web browser)
 - Pentium II 233 Mhz or faster processor
 - 64 megabytes of RAM
 - A minimum of 50 megabytes of free hard disk space
 - Internet Explorer 5.5 or greater
- Server Computer (computer that stores the data and provides the web pages)
 - Pentium II 400 Mhz or faster processor
 - 128 megabytes of RAM (512 megabytes of RAM recommended)
 - A minimum of 50 megabytes of free hard disk space
 - CD Rom drive
 - Microsoft Windows™ 98, NT 4.x (service pack 6a or greater), 2000, or XP. Your original Windows™ CDs will be required during install. ("Home Editions" are NOT supported).
- Time Clock Manager - computer used to access the time clock
 - Pentium II 233 Mhz or faster processor
 - 64 megabytes of RAM
 - A minimum of 50 megabytes of free hard disk space
 - CD Rom drive

GoldSuite

- Microsoft Windows™ XP, 98, ME, or NT2000
- Pentium II 233 Mhz class or faster processor
- A minimum of 200 megabytes of free hard disk space
- A minimum of 128 megabytes of RAM
- One available serial port
- A CD Rom drive
- Network Time Clock Server requires TCP/IP Network Protocol
- Pocket E:T:C requires a 3Com Palm Computing System, OS Version 2.0 or greater
- Enterprise Edition (client/server), Modem Time Clocks (for remote access), Bell/Buzzer, and Ethernet connection options are all available for your GoldSuite system. Enterprise Edition has several specific additional requirements based on your network setup.

WinE:T:C System for Small Business

- IBM personal computer or 100% compatible with Windows 3.1 or better
- A minimum of 30 megabytes of free hard disk space
- A minimum of 16 megabytes of RAM (64 recommended)
- A 486 or faster processor
- One available serial port

Qgest | Software Systems

1.800.733.8839

Fax: 1.801.281.9545

P.O. Box 57728

Salt Lake City, UT 84157

www.qquesttime.com