

SYSTEM OVERVIEW

MANAGE, MAINTAIN, COMMUNICATE AND
AUTOMATE ALL OF YOUR HR-RELATED ACTIVITIES

hrms
HRMS SOLUTIONS INC.

Infinity Software Solutions provides the most complete and affordable Internet-based solution for benefits enrollment, benefits administration and HR process management for small and mid-size companies, insurance brokers and third party administrators.

InfinityHR represents the marriage of technological expertise and years of benefits administration experience, providing our clients with a better solution for benefits enrollment and benefits administration at an extremely competitive price. InfinityHR is the flagship product of Infinity Software Solutions, Inc., demonstrating the company's ability to combine business know-how and technology into the best software tools currently on the market.

Benefits of Our System:

- ✓ Implementation of our system can be completed quickly and with no investment in hardware and software
- ✓ Centralize all of your HR and benefits data into a single system
- ✓ Manage benefits and other relevant HR information in one convenient and centralized location
- ✓ Benefits information can be delivered automatically and electronically to each carrier and payroll provider. This eliminates the need to manage multiple forms and manually enter data into multiple systems.
- ✓ Our system can increase the accuracy of your data and significantly reduce the amount of time you spend managing and communicating information



Employee Portal

Infinity HR's Employee Portal makes it convenient for your employees to manage their benefits and other HR-related information in real-time, through one central web-based system.

Access our software anywhere, anytime.



- Employees can easily enroll in or change any aspect of their benefits and other HR-related information. Allow them to compare, analyze and check costs prior to benefits enrollment.
- Our system offers employees a consolidated benefits summary report, which includes an overview of the coverage they selected and the associated costs
- Employees have the ability to view the value of their compensation package with Personalized Total Compensation statements
- Our system is easy to configure and can include the necessary features and content that is most relevant for your business

- Approve and manage employee benefit information online.
- Reconcile premium bills
- Export benefits data to your carriers and benefit deductions to your payroll system
- Employees can enroll in and administer their benefits information in one central system. Our system provides a benefits summary statement after an employee enrolls or changes their benefits



Benefits Management

InfinityHR's Benefits Management feature allows you to manage all aspects of employee benefits.





Time & Attendance

Time and Attendance allows you and your employees to easily track employee work hours and projects.



- Assures that employees follow related procedures and policies
- Mix-and-match time collection methods – computer, time clock or kiosk – so you can properly manage your entire workforce. Time clock and kiosk time entry methods accommodate employees without a computer or those in remote work locations.
- Ability to choose between ‘clock in/clock out’ time tracking or project-based ‘timesheet’ reporting for employees entering their time through the Employee Portal
- Export time and attendance data to your external payroll system
- Analyze time and attendance data across time or by a variety of other factors.

- Employees can easily make time off requests and view available time off balances directly from the Employee Portal.
- Automatically route time off requests to the appropriate manager for approval



Time-Off Tracking

Time-Off Tracking is a simple, yet powerful, system you can use to define how employees earn time off and track the usage of it.



Workflow Management

Workflow Management makes it possible for you to efficiently track and manage workflows and their associated tasks.



- Define necessary tasks involved in workflows and assigns those tasks to the appropriate employees
- Includes a dashboard that allows you to conveniently analyze workflows

- Automate the employee review process – eliminate the need for paper-based review forms
- Track historical reviews against your employees
- Assign measurable goals to your employees that are visible to others. Easily monitor employee progress against the goals you set.
- Empower employees to set their own goals and track their progress alongside those goals.



Performance Management

Performance Management allows you to easily complete employee and managerial reviews.



- Create job postings and view jobs in one central location.
- Centralize applicant information from all external job boards into one place.
- Provides applicants with a professional-looking site for searching and applying for jobs.
- Easily view and compare applicant profiles according to job requisition.
- Keep track of your interviews, and track applicants from start to finish.

Applicant Tracking

Applicant Tracking is a simple, yet powerful mechanism for managing and automating the entire applicant and talent acquisition process.



Advanced Reporting

InfinityHR offers a library of standard reports that makes accessing and analyzing information from within the system simple and convenient for you.



- Reports can be generated from InfinityHR and printed/exported to a variety of file formats, including Microsoft Excel.
- Our system provides configuration tools for exporting specific elements of information from the system on a scheduled basis.

- Enables you to develop meaningful surveys with our Survey Wizard
- Tailor one of the many templates in the Survey Library or design an entirely new survey.
- Run standardized survey reports with real-time reporting to view data and analyze results.

Employee Surveys

Survey Management makes it easy for you to conduct an unlimited number of employee surveys.



Wellness Tracking

Wellness Tracking allows you to effortlessly and efficiently administer employee wellness programs.



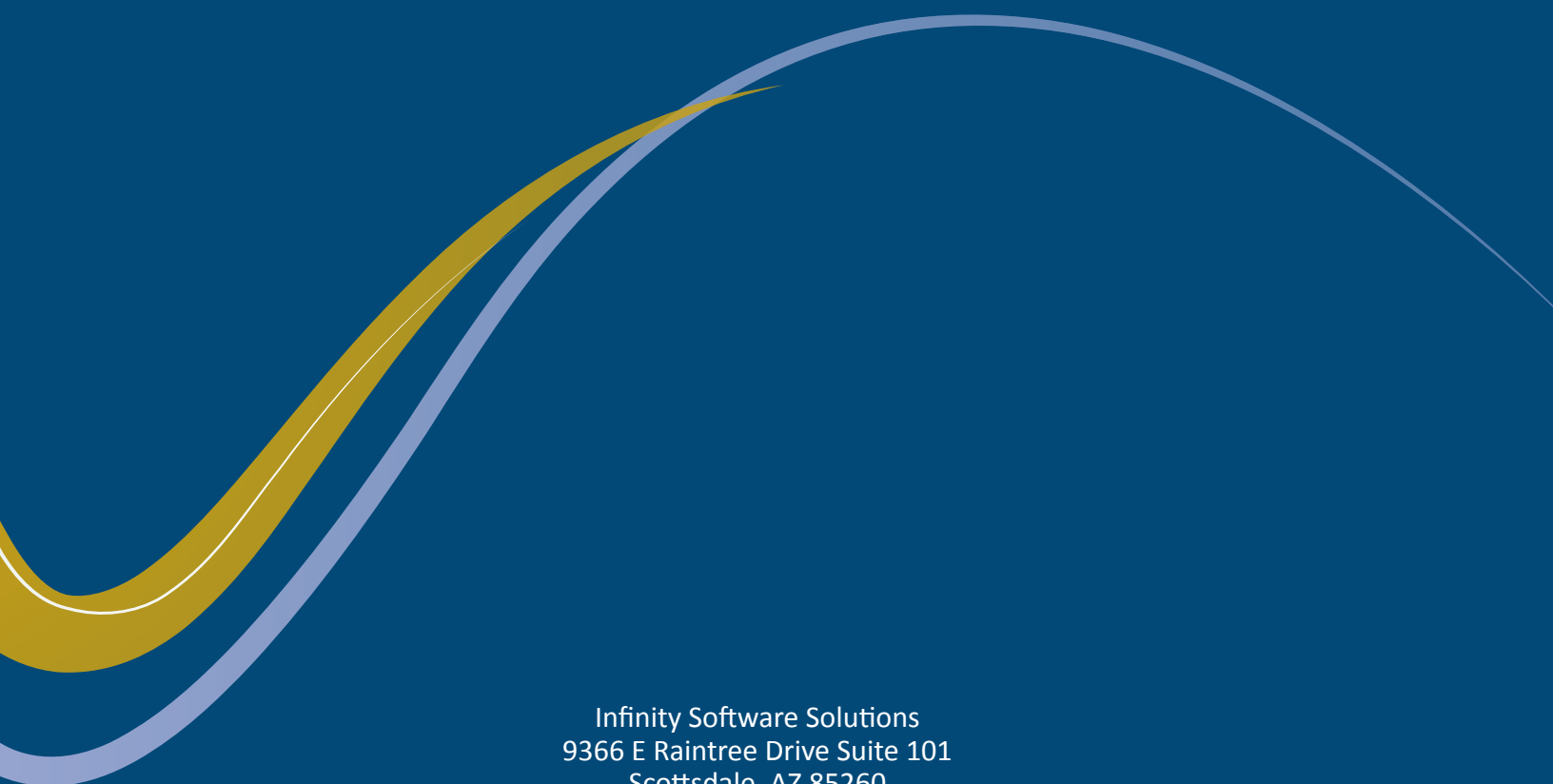
- Let our system improve the overall health, wellness and productivity of your employees.
- Create programs that monitor employee nutrition, exercise and health.
- Enable your employees to print reports that illustrate goals, progress and results.

Contact Infinity Software Solutions today to schedule an on-site demo of this exciting technology, or to discuss Infinity Software Solution's flexible and affordable pricing structure.

You'll be surprised by how quickly and affordably InfinityHR can redefine your company's perception of what HR software can do.



One System. Infinite Possibilities.



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