

## PEOPLE MANAGEMENT

## People Management services include the following capabilities:

- Create and maintain personal profiles; each record forms part of the single, global workforce database, a system of record for the entire workforce; configure stored and visible details.
- Access levels for team members are configurable, according to country, team, department or any other local requirements.
- Capture each team member's contact, work tasks, employment, skills, passport and other key details.
- Provides a full record of salary, bonus, commissions, stock options and benefits including history for each individual.
- Access profile, team details, actions, organization charts and other information.
- Search tools to lookup colleagues within the organizations.
- Specify mandatory 'glocal' (global and local) compliance and other training requirements.
- Approve workflows; manage and track tasks.
- Ability for team member to select and maintain benefit options or view their benefits.
- View and apply for internal vacancies.
- Update dependent and emergency contact details.
- Easily manage bulk updates such as when moving groups to new managers as a result of restructuring, or mergers and acquisitions.
- Configure the people bar with company specific fields to provide more information about individuals, their interests and social networks.
- Provide managers with self service capabilities and automated HR requests.









North America