# PEOPLE MANAGEMENT

People Management services include the following capabilities:

- Create and maintain personal profiles; each record forms part of the single, global workforce database, a system of record for the entire workforce; configure stored and visible details.

- Access levels for team members are configurable, according to country, team, department or any other local requirements.

- Capture each team member's contact, work tasks, employment, skills, passport and other key details.

- Provides a full record of salary, bonus,commissions, stock options and benefits including history for each individual.

- Access profile, team details, actions, organization charts and other information.

- Search tools to lookup colleagues within the organizations.

- Specify mandatory 'glocal' (global and local) compliance and other training requirements.

- Approve workflows; manage and track tasks.

- Ability for team member to select and maintain benefit options or view their benefits.

- View and apply for internal vacancies.

- Update dependent and emergency contact details.

- Easily manage bulk updates such as when moving groups to new managers as a result of restructuring, or mergers and acquisitions.

- Configure the people bar with company specific fields to provide more information about individuals, their interests and social networks.

- Provide managers with self service capabilities and automated HR requests.

For more information visit www.sagepeople.com